



State of Louisiana
DIVISION OF ADMINISTRATION
OFFICE OF RISK MANAGEMENT

M. J. AMIKE@FOSTER, JR.
GOVERNOR

MARK C. DRENNEN
COMMISSIONER OF ADMINISTRATION

May 13, 2002

AMENDMENT NO. 1

Bid Proposal No.: SMP-15

FOR: Commercial General Liability Coverage for the State of Louisiana, Louisiana Stadium and Exhibition District, and SMG/Facility Management of Louisiana, Inc., A/T/I/M/A

Your reference is invited to the captioned sealed bid of insurance to be opened May 24, 2002 at 10:00 A.M.

This amendment changes some information found in the bid specification document. **Because this amendment applies to pages that do have to be returned with a bid quotation, this amendment must be signed and returned.**

If you have any questions concerning this amendment, please call Melissa Harris at (225) 342-8416.

Bidding Agent's Signature

**** THIS AMENDMENT MUST BE RETURNED ****

**REVISIONS
ISSUED BY THE DIVISION OF ADMINISTRATION-
OFFICE OF RISK MANAGEMENT**

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FOR: Commercial General Liability Coverage for the State of Louisiana, Louisiana Stadium and Exhibition District, and SMG/Facility Management of Louisiana, Inc., A/T/I/M/A

The following revisions are due to the fact that, as of May 10, 2002, the Charlotte Hornets Professional Basketball Team has been approved to move to New Orleans and the New Orleans Sports Arena is to be their home site.

Revision 1

IFB Reference: PART IV, General Bid Information, 4. Underwriting Information

Page No.: 14 of 20

The last statement (in all caps) in paragraph 5.2 has been deleted. Also, the paragraphs have been re-numbered correctly.

Revision 2

IFB Reference: PART IV, General Bid Information, 5. Insurance Required

Page No.: 14 of 20

Paragraph 4.1.6 has been deleted. Also, the remaining paragraphs have been re-numbered correctly.

Revision 3

IFB Reference: EXHIBIT I, Bid Quotation Form

Page No.: 15 of 20

This form has been revised to delete the quotation requested for the premium without the Hornets since it is unnecessary now. Please submit your quotation on this updated page.

These revised pages should be used in lieu of the original pages.

Amendment No. 1 – Page 3 of 4					
PROPOSAL NO.	*	INVITATION FOR BID	*	DATE	*
	*	PART IV	*		*
SMP-15	*	GENERAL BID	*	May 24, 2002	*
		INFORMATION			
					PAGE REVISED 14 of 20

- 3.4** The bidder/contractor **must** submit a narrative description of the claim service it proposes to provide. The narrative should include, but not necessarily limited to, a description of the claim handling procedures (routine processing) commencing with the date of loss, reaction time on claims and length of time before a claims payment will be made. The bidder/contractor **shall** be held contractually responsible for information provided in EXHIBIT III.

4. Underwriting Information

- 4.1** NAMED INSURED: State of Louisiana, Louisiana Stadium and Exposition District and SMG/Facility Management of Louisiana, Inc., A/T/I/M/A

- 4.2** LOCATION OF PREMISES: Louisiana Superdome and New Orleans Sports Arena
1500 Poydras Street, New Orleans, Louisiana

OCCUPIED BY: Owner (State of Louisiana, Louisiana Stadium and Exposition District) and SMG/Facility Management of Louisiana, Inc. which has been contracted by the state to manage the location.

NOTE: The Charlotte Hornet professional basketball team has completed negotiations to rent the New Orleans Sports Arena as their home site. The basketball games are scheduled for Fall 2002.

- 4.3** Additional underwriting information is found in Schedules A and B.

5. Insurance Required

- 5.1** The contractor **shall** provide blanket coverage subject to the following:

- 5.1.1** \$100,000,000 Commercial General Liability Coverage

- 5.1.2** Aggregate: There shall be **no** aggregates for the first \$50,000,000 of coverage. Aggregates will be accepted in the \$50,000,000 to \$100,000,000 layer(s).

- 5.1.3** A sub-limit of at least \$5,000,000 per occurrence for law enforcement coverage as shown in the specimen policy, or equivalent, will be accepted. See Schedule D, Endorsement #1.

- 5.1.4** ORM requires that the policy of insurance **shall** provide coverage equal to or exceeding the coverage provided in the specimen policy forms reflected in Schedule D of these specifications. The policy of insurance **shall** also include the General Required Endorsements reflected in PART II of these specifications.

- 5.1.5** This coverage is subject to limit of insurance specified that the company agrees to pay those sums that the insured becomes legally obligated to pay in damages because of which this insurance applies.

Amendment No. 1 – Page 4 of 4					
PROPOSAL NO.	*	INVITATION FOR BID	*	DATE	*
	*	<i>EXHIBIT I</i>	*		*
SMP-15	*	<i>BID QUOTATION</i>	*	May 24, 2002	*
		<i>FORM</i>			
					PAGE REVISED 15 of 20

EXHIBIT I

BID QUOTATION FORM

The bidder/contractor proposes to furnish a policy providing Commercial General Liability insurance for the premium stated below for the State of Louisiana, Louisiana Stadium and Exposition District and SMG/Facility Management of Louisiana, Inc., A/T/I/M/A effective for the period of **July 1, 2002 to July 1, 2003 with two (2) one-year options to renew.**

	One year Policy(ies) with two (2) one-year options to renew with Annual Installments in the Amount Indicated:	
Total Annual Installment Premium ¹ (including any policy tax, surplus tax, policy fees, etc.)	\$	
Less Commission Return ² (Per Louisiana R.S. 39:1632)	-\$	()%
Net Annual Installment Premium	\$	

¹In the event the percentages of policy tax, or surplus lines tax or other taxes increase due to changed legislation, the bidder(s)/contractor(s) **shall** absorb the increases as the State cannot pay more than the amounts quoted on the successful bid except in the instances of increased coverage.

²For explanation refer to PART II - Technical Specifications, Subsection 1, General Specifications, Paragraph 1.10 and PART IV - General Bid Information, Subsection 2, Pricing Information, Paragraph 2.4. **Bidder/Contractor must reflect percentage of total premium which will be returned to the State.**